MEETING MINUTES
MEASURE E CITIZENS’ OVERSIGHT COMMITTEE
SCHOOL FACILITIES IMPROVEMENT DISTRICT NO. 2
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Tuesday, April 5, 2016 (5:00 PM)

ROLL CALL
UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:
MEASURE E CITIZENS’ OVERSIGHT COMMITTEE MEMBERS (COC):
Johanna Monforte
Jim Phelan
Kirsten Keim
Susan Griffith

MEMBERS ABSENT:
Warren Wagner
Sydney Earley

ALSO IN ATTENDANCE:
Director of Facilities, Mark Button, and Facilities Bonds Administrative Secretary, Rose Green
Thomas Kleffman, Bond Program Fiscal Contract Analyst

1.0 Call to Order
Susan Griffith, COC Chair called the meeting to order at 5:00 p.m.

2.0 Public Comment
No public comment

3.0 Discussion and Approval of 2014-2015 COC Annual Report
The intent was to provide a guideline to the committee for use in preparation of their 2014-2015
Annual Report to the Tahoe Truckee Unified School District Board of Trustees. The committee
still has time to make changes or modifications before the report is presented to the board at the
May 4th meeting. The final version needs to be submitted about two weeks prior to this date. The
committee needs to decide what is relevant and what is not, and how to present it. Information
about the bond projects should be included, such as what the bond is about and why we are doing
it. It’s the responsibility of the COC to oversee the projects.

The committee found that the information presented was a little repetitive and somewhat
confusing, and should be reformatted and more organized. It was also decided that the full school
names should be used in the report rather than acronyms, making it easier for the public to
understand. For example Kings Beach Elementary School, rather than KBE. Including
information on the progress of the projects might also be good for the general public. The project
update is a summary of the overall program on each school site, and will be included with an up-
to-date letter to the board as to where we are in that fiscal year.
4.0 Other Items
Committee members need to start another meeting for the status of the projects. A good time would be either mid-summer or fall, since many projects would be out the door and under construction, especially the parking lot and warehouse projects. Construction will be further along, bids will be back, and more numbers will be available. Mid or end of July is a good time, as the fiscal year will be over by then.

The next community meeting is May 3rd at 5:00 pm.

June 8th at 3:00 p.m. is the Groundbreaking ceremony for the Tahoe Lake Elementary School parking lot. This Groundbreaking ceremony will represent the entire Measure E.

5.0 Adjourn
Susan Griffith, Citizens’ Oversight Committee Chair adjourned the meeting at 6:00 p.m.

Todd Rivera
Executive Director of Business Services
Tahoe Truckee Unified School District

Susan Griffith
Measure E Citizens’ Oversight Committee Chair
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