



Tahoe Truckee Unified School District

INTRADISTRICT OPEN ENROLLMENT APPLICATION

Purpose: TTUSD desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also balancing enrollment at each school.

Application process:

1. If you desire transportation, you **must** get approval from the Transportation Director prior to submitting this application to the school of choice. **Transportation to a school of choice is not guaranteed.**
2. Complete and submit this application for approval to your child's school of residence.
3. Your application will be reviewed and signed by the school principal. You will be notified as to when you can pick up the application to submit it to the requested school of choice.
4. The school of choice will review the application. You will be contacted regarding the approval or denial of your application no later than May 30 in the year in which the application was submitted.
5. If you are notified that your application has been approved, you will have ten school days in which to confirm that your child will attend the school of choice.

Following the first year of attendance, the school of choice will be considered the student's home school and parents/guardians will not be required to re-apply for an intradistrict transfer in subsequent years.

Please Print:

Student's Name: _____ Requested Grade: _____

Name of Parent(s)/Guardian(s): _____

Physical Address: _____

Mailing Address: _____

Home Telephone: _____

School Currently Attending/School of Residence: _____

I request that my child be allowed to attend: _____

The reason for my request is as follows:

Sibling(s) are currently enrolled at the requested school of choice? Yes No

Parent(s) / Guardian(s) Signature: _____ _____
Date

Current Site Principal: Approved Denied _____ _____
Date

Requested Site Principal: Approved Denied _____ _____
Date

Superintendent's Signature: Approved Denied _____ _____
Date

A copy of the approved application shall be placed in the student's cumulative file.