

## Measure E

### Citizens' Oversight Committee

Tahoe Lake Elementary School – Little Auditorium

375 Grove Street, Tahoe City, CA 96145

### Facilities Improvement District No. 2 Regular

### Meeting No. 3

February 9, 2016 @ 5:30 p.m.

## 1. Call to Order / Roll Call

### 1.1. Welcome New Member

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5:30 PM

**TTUSD Representatives:** **Todd Rivera**, Executive Director of Business Services, **Mark Button**, Director of Facilities, Maintenance & Operations, **Thomas Kleffman**, Bond Program Fiscal Contract Analyst, **Rose Green**, Facilities Bond Admin Secretary, **Joseph Trone**, Crowe Horwath

**Measure E Citizens' Oversight Committee Members:** Jim Phelan, Jenn Ragan, Kirsten Keim, Susan Griffith, Johanna Monforte, Warren Wagner was absent, new member Sydney Earley

## 2. Approve Agenda

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The COC Members Approved the Agenda.

## 3. Public Comment

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None

## 4. Approve Minutes from Meeting May 26,2015

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The COC Members Approved the Minutes from May 26, 2015.

## 5. Approve Minutes from Meeting October 13,2015

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The COC Members Approved the Minutes from October 13, 2015.

## 6. Measure E Prop 39 Performance Audit – Crowe Horwath

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Joe Trone from **Crowe Horwath** read the Performance Audit to the Members and answered related questions.

Todd Rivera provided clarification relating to members' questions.

The COC Members Approved the Performance Audit – **Crowe Horwath**.

## 7. Project Update / Quarterly Expenditures

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**Mark Button**, Director of Facilities, Maintenance & Operations, presented each Project progress for Measure E and answered related questions. The PowerPoint presentation is available on TTUSD's Bond Website.

**Thomas Kleffman**, Bond Program Fiscal Contract Analyst, reported the expenditures by projects, and answered related questions.

**Todd Rivera**, Executive Director of Business Services, answered related questions.

## 8. Measure E COC Annual Report

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The COC members are required to create an Annual Report to present to the public. Todd Rivera will assist with instructions of how to create the report and at this time distributed some templates.

In the next two months the district office secretary will meet with the COC Member Representative to review the final draft information.

## 9. Other Items

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None

## 10. Adjourn

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6:30 PM

For further information please contact:

**Todd Rivera**

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