

MEETING MINUTES
MEASURE E CITIZENS' OVERSIGHT COMMITTEE
SCHOOL FACILITIES IMPROVEMENT DISTRICT NO. 2
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Tuesday, July 26, 2016 (5:00 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

MEASURE E CITIZENS' OVERSIGHT COMMITTEE MEMBERS (COC):

Kirsten Keim
Susan Griffith
Johanna Monforte
Jenn Ragan

MEMBERS ABSENT:

Sydney Earley
Jim Phelan
Warren Wagner

ALSO IN ATTENDANCE:

Todd Rivera, *Executive Director of Business Services*, Mark Button, *Director of Facilities*, Amy Sanders, *Facilities Bonds Administrative Secretary*, Thomas Kleffman, *Bond Program Fiscal Contract Analyst*, Rose Green, *Facilities Administrative Assistant*.

1.0 Call to Order

Susan Griffith, COC Chair called the meeting to order at 5:08 p.m.

2.0 Public Comment

No public comment.

3.0 Approve Minutes from April 5, 2016 Meeting

The COC Measure E Members approved the minutes from April 5, 2016.

4.0 Discussion of Project Overview Updates

Mark Button, *Director of Facilities*, presented the progress of the projects for Measure E, and answered related questions.

The Tahoe Lake Elementary (TLE) project will involve three phases: parking lot, main front entry, back classroom addition. It will take about two years to complete this. All students will be moved to Rideout for one year, giving the contractor a consolidated timeframe to complete the work. We will be sharing Rideout with the PUD, who has been very supportive of this project. Coldstream is currently at Rideout but they will be moving to the District Office, where portables will be added. The TLE parking lot and playground will be fully operational for the upcoming school year.

The TLE parking lot is expanding to include the driveway along the buildings. The bus drop-off and parent drop-off areas will be included in the safety measures. Currently, we have a retaining wall on the back side. The utilities have been put in. The footings and rebar for the AD ramp are being

installed, and concrete is being poured. Curbs are being put in by the baseball field, in the lower section of the parking lot.

The awnings in the front entry of TLE will come out further, but the structure of the building will not change. Part of the ramp will not be covered. However, there will be steam lines put in, which is an ice melt system.

The remainder of TLE modernization--elevator shaft, new science wing--is in the design phase. Trade work will be bid out in January/February 2017, and construction will begin when school is out next year. In the fall of 2017, the students will go to Rideout for the 2017-2018 school year. There will be a community meeting in the Rideout area in October to discuss this project and its impact on the community.

Construction for Kings Beach Elementary School project is scheduled to begin in 2018. It will include a new building entrance and front office area, and the addition of a new science classroom wing. There will be five modulars in place so that students will not have to move to another location.

This summer there will also be mechanical control upgrades at North Tahoe, as there were problems with the existing system. Moving forward with this now will allow us to save energy with the mechanical equipment by the time the project begins in 2020.

5.0 Discussion of Expenditures and Financial Updates

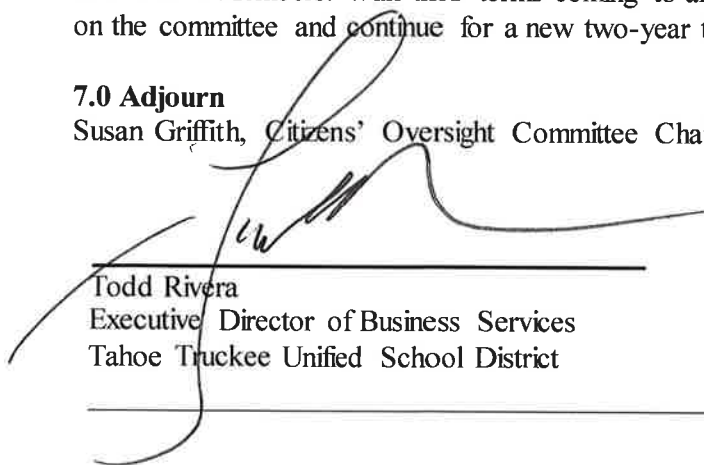
Tom Kleffman, *Bond Program Fiscal Contract Analyst*, reported the project expenditures, and answered related questions. Most expenditures to date are architectural fees, consulting fees, planning, and construction at TLE, which just started. In the next couple of months, the auditors for TTUSD will be doing a performance audit for the bond projects, and a financial report should be available by December/January.

6.0 Other Items


Kirsten Keim and Jim Phelan were each serving a one-year term as Citizens Oversight Committee Measure E Members. With their terms coming to an end, they have both decided to extend their stay on the committee and continue for a new two-year term, effective immediately.

7.0 Adjourn

Susan Griffith, Citizens' Oversight Committee Chair adjourned the meeting at 5:42 p.m.



Todd Rivera
Executive Director of Business Services
Tahoe Truckee Unified School District



Susan Griffith
Measure E Citizens' Oversight Committee
Chair
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