

**MEETING MINUTES**  
**MEASURE U CITIZENS' OVERSIGHT COMMITTEE**  
**SCHOOL FACILITIES IMPROVEMENT DISTRICT NO. 1**  
**TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**  
**Regular Meeting No. 6**  
**Monday, June 19, 2017 (5:15 PM)**

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**MEASURE U CITIZENS' OVERSIGHT COMMITTEE (COC) MEMBERS PRESENT:**

Matt Hippler, Co-Chair  
Karen Mazur  
Mary Brown  
Patricia Gibbons-Johnson  
Glennis Jones  
Gail Stephens

**ALSO IN ATTENDANCE:**

Todd Rivera, Executive Director of Business Services; Mark Button, Director of Facilities; Thomas Kleffman, Bond Program Fiscal Contract Analyst; Amy Sanders, Administrative Bond Secretary.

**1.0 Call to Order**

Matt Hippler, Measure U COC Co-Chair, called the meeting to order at 5:19 p.m.

**2.0 Public Comment**

No public comment.

**3.0 Approve Minutes from February 13, 2017 Meeting**

Motion was made by Mary Brown to approve the minutes from the February 13, 2017 meeting. Motion was seconded by Glennis Jones. All members present were in favor; none opposed.

**4.0 Measure U Project Overview Updates**

Mark Button, TTUSD Director of Facilities, presented the progress of the projects for Measure U, and answered related questions.

The Maintenance & Operations Building is finished. It was funded equally by Measure U and Measure E. The facility replaced several old buildings that could not be upgraded and were removed: loader barn, warehouse, old District Office, old bus barn, wood shop. This created additional space for construction of the new addition and more parking at Truckee High School, and a bus drop off at Truckee Elementary. Loaders will be kept in the new Maintenance & Operations Building, as will refrigerators/freezers, and a container for dry storage. There are also new offices for maintenance staff.

At Truckee High School, construction is underway with the Modernization Increment 1 project, which includes site work and the new West Wing. This new addition will have classrooms, Channel 6 Studios, an engineering lab, a fabrication lab, a culinary lab, and art labs on the first floor. The second floor will have classrooms, science labs, and a bio med lab. The West Wing will be completed in the fall of 2018.

Also planned for Increment 1 is parking in the front entry area, a new drive line, and upgrades for a new storm drainage system. We will be receiving a DROPS (Drought Response Outreach Program for Schools) Grant, giving us nearly \$1 million for Truckee High School and Kings Beach Elementary School, for storm water control.

Truckee High School Modernization Increment 2 is scheduled to begin May 2018, and will include renovating sections of the original building. There will be a new administration area, library, and girls' locker room. This will be completed in August of 2019. When the project is finished, five modulars will be kept on site for future capacity and growth.

Next summer, the Town of Truckee is planning to build a roundabout at the bottom of Northwoods Boulevard and the sidewalk in front of the Truckee High School. The District is working closely with them to make sure all of our crosswalks and entries line up with their work.

The pool building at the high school is temporarily being used for storage, to house Channel 6, and for our IT department while we are moving the modulars to Rideout for the Tahoe Lake Elementary project. Ultimately, this building will be an indoor field for Truckee High School and community sports during inclement weather.

Construction for Donner Trail Elementary School will begin next week. This job was bid out twice. In March, the first bids came in way over budget. We then modified the scope of the project, opting not to do mechanical upgrades at this time, and went out to bid again. The second round bids came in substantially lower than the first and saved us some money. New flooring and finishes in the existing space will be ready in September when school is back in session. The new wing will be completed in November/December 2017 and ready to use after winter break.

Truckee Elementary School drawings have been submitted to DSA. The project will be bid out in November 2017. Construction is scheduled to start in June 2018, and be completed in the fall of 2020. We will be reconfiguring the playground, modernizing the classrooms, adding science labs and a greenhouse, adding a new parking lot and drop off area, and more. Like the high school, Truckee Elementary we will be keeping the portables for future capacity and growth.

Coldstream is being displaced by Rideout for about a year and half. The District has found places for those students at other campuses. Since travel time for some of these students will increase by approximately ten minutes, the District is offering them bus passes for the year. Before Coldstream returns to Rideout, we will do some renovations to the Rideout Facility, and also provide technology upgrades and new furniture.

### **5.0 Measure U Project Financial Updates**

Tom Kleffman, Bond Program Fiscal Contract Analyst, reported the project expenditures, and answered related questions. We are at about 50% of the total program planned expenditures, and we still have 54% remaining in escalation. As we move forward in our projects, funds are transferred from escalation and program reserves into the construction budget. Remaining contingencies will end up in the construction projects as well. Although we are trending higher than as budgeted or anticipated, we are still being conservative with our future forecasted interest earned.

The budget balance remaining for Measure U project management is \$2.4 million. To date, we've expended less than \$1 million. Bond issuance costs have been lower than projected, so

hopefully we can allocate those additional funds as well once we finish our last bond issuance, scheduled for 2019. We are also relying on some funding from the state bond passed in November 2016, planned for the beginning of 2019.

Overall, the District is very excited about the bond projects; these are great improvements for our schools that are much needed. Additions such as air conditioning in the classrooms and more windows providing natural light should help create an optimal learning environment for our students. New furniture and technology upgrades should have a positive impact as well.

### **6.0 Seeking One New Member**

Gail Stephens was officially brought in as a Measure U COC member at the March 1<sup>st</sup> Board Meeting. The Measure U COC is still short one (1) member, and is accepting applications for someone who is a representative or a member of a bona fide taxpayers association. Todd Rivera is willing to open this up to any current Measure U COC member interested in this seat, and then find someone to fill the general member-at-large role on the committee.

### **7.0 Other Items**

Measure U COC Members would like the next meeting to be scheduled after the school year starts, perhaps around the beginning of September. We will also try to schedule another meeting for January 2018.

### **8.0 Adjourn**

Matthew Hippler, Measure U Citizens' Oversight Committee Co-Chair, adjourned the meeting at 6:19 p.m.

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Todd Rivera  
Executive Director of Business Services  
Tahoe Truckee Unified School District

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Matthew Hippler  
Measure U Citizens' Oversight Committee Co-Chair  
SFID No. 1

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