



**MEETING MINUTES  
MEASURE U CITIZENS' OVERSIGHT COMMITTEE  
SCHOOL FACILITIES IMPROVEMENT DISTRICT NO. 1  
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**

**Regular Meeting No. 9  
Tuesday, May 1, 2018 – TTUSD District Office**

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**MEASURE U CITIZENS' OVERSIGHT COMMITTEE (COC) MEMBERS PRESENT:**

Matt Hippler, Chair

Gail Stephens

Karen Mazur

Mary Brown

Patricia Gibbons-Johnson

**MEASURE U CITIZENS' OVERSIGHT COMMITTEE (COC) MEMBERS ABSENT:**

Glennis Jones

**ALSO IN ATTENDANCE:**

Todd Rivera, Executive Director of Business Services; Jorge Rojas, Director of Facilities, Maintenance & Operations; Thomas Kleffman, Bond Program Fiscal Contract Analyst; Amy Sanders, Administrative Secretary – Bond Projects.

**1.0 Call to Order**

Matt Hippler, Measure U COC Chair, called the meeting to order at 5:11 p.m.

**2.0 Public Comment**

No public comment.

**3.0 Approve Minutes from September January 11, 2018 Meeting**

On a motion by Gail Stephens and a second by Karen Mazur, the Measure U COC members unanimously approved the minutes from the Measure U COC meeting on January 11, 2018.

**4.0 Measure U Project Overview Updates**

Jorge Rojas, Director of Facilities, Maintenance & Operations, presented the progress of the Measure U projects. He gave an overview of current projects, upcoming projects, and those completed last year.

Phase 2 Increment 1 of the Truckee High School Modernization project, which is the west wing, is in progress. We hope to unwrap the building sometime in May. Phase 2 Increment 2 of this project is scheduled to begin in August 2018, completing in December 2019. It will include a new library and administration area, and modernization of the existing building. Finishes that are in good condition in the existing building will remain. New tile and lighting will be installed to give the space a fresh, updated look. There will be all new 21<sup>st</sup> century technology packages and flexible furniture in the classrooms as well.

Will there be additional visitor parking at Truckee High School? Matthew Hippler said the current visitor parking area is always full. Mr. Rojas will get more information and clarify this for the Measure U COC members at our next regular meeting.

The Groundbreaking Ceremony for the Truckee Elementary School Modernization project is happening tomorrow, May 2<sup>nd</sup> at 4:00 p.m. The project is officially underway. This project went out to bid in mid-February. Bids came in at about \$756,000 over budget due to current market conditions and a lack of resources. We are looking at value engineering options for cost reduction, such as finding more economical finishes than what is currently planned. Between now and the end of school, the playground will be dismantled, asphalt will be removed. We hope to complete Area B (administration area) over the summer, working in two shifts. The two portable classrooms will be removed at some point in 2018.

Donner Trail has been one of our tougher projects but we are making headway. There's a new two-room expansion being constructed, as well as a new main entry. Windows have been installed and interior finishes are being applied. Framing, mechanical, and electrical work are done. On the exterior of the building, siding is being installed. We hope to have this project wrapped up by the end of May.

There were several delays on the Donner Trail project due to unforeseen issues, including the discovery of a large boulder that needed to be removed. Other delays were caused by weather issues and road closures. Despite these delays, the quality of work is outstanding and it's going to be a great school!

## **5.0 Measure U Project Financial Updates**

Tom Kleffman, Bond Program Fiscal Contract Analyst, reported the Measure U project expenditures. All numbers are as of March 31, 2018. Measure U total funding to date is up to \$118.9 million. Expenditures to date are just over \$47 million, with \$5.6 million in expenditures since our last Measure U COC meeting. Encumbrances as of now are \$42.1 million; this has increased by \$15.8 million since our last Measure U COC meeting. The budget balance remaining is \$34 million.

The following funding sources were added: Measure U bond, \$114 million; FIP budgeted interest earnings, \$1.1 million. Additional interest earned is the interest earned to date beyond the budgeted amount. Right now we are budgeting at 1.5% for the next year, and then going back down to 1.25% to be conservative as we finish out the bond program. We are probably looking at another \$600,000 – 800,000 on interest earned from here on out.

Developer fee revenue to date is \$6.6 million. The last couple of years, revenue from developer fees has been coming in pretty consistently, at about \$2-2.5 million per year, though we will likely see a slowdown over the next few years.

Our District qualified for the DROPS (Drought Response Outreach Program for Schools) grant funding through the State Water Resources Control Board. DROPS focuses on projects that reduce storm water pollution and provide multiple benefits including water conservation, water supply augmentation, energy savings, increased awareness of water resource sustainability, and

reduced dry weather runoff. We received \$450,000 for the west wing at Truckee High School, for the extra swales created and drainage basins installed during construction.

We've allocated just over \$1 million to cover the construction at Truckee Elementary from Prop 51 state bond funding. There is additional state bond eligibility that we're looking into to put toward the bond program for Truckee High School and some of the other projects.

The budget summary for Measure U is as follows: 73% in construction hard costs, 20% in soft costs (consultants, architects); 7% remaining in project contingencies (unforeseen issues, change orders); 3% in program escalation reserve, which we plan on allocating to Truckee High School once we receive bids for Increment 2; and 1% is the program reserve that we will most likely put towards Truckee High School for Increment 2.

If there is money left over after the bond projects are complete, how would we use that money? If there are bond dollars available, we would have to go back to the ballot language, which defines how the money can be spent. We would then evaluate scope that was omitted from the Measure U projects due to lack of funding, and prioritize them.

## **6.0 Seeking One New Member**

The Measure U Citizens' Oversight Committee is still seeking one (1) member, and is accepting applications for someone who is active in a bona fide taxpayers' organization, such as the California Taxpayers Associate or Howard Jarvis Taxpayers Association. If anyone is interested in becoming a member of the Measure U COC but is not active in a taxpayers association, the District is willing to help them join one such organization and pay any necessary fees.

## **7.0 Other Items**

With the exception of Gail Stephens, who joined the Measure U Citizens' Oversight Committee last year, the terms of service of all the other Measure U COC members have expired. Each committee member can serve up to three (3) consecutive terms, and each term is generally two (2) years in length. Todd Rivera offered those Measure U COC members the option of continuing service on the committee for another term if they are interested. The Measure U COC members present whose term has expired accepted Mr. Rivera's offer to extend their service on the committee for another term. Mr. Rivera will send out an official invitation. This will be formalized through the board appointment process.

Matthew Hippler asked the Measure U COC members if anyone else was interested in being the chairperson for the committee. Everyone agreed that Mr. Hippler has done a great job as chairperson, and he agreed to continue serving the committee in this role.

On March 7, 2018, Mr. Hippler presented the Measure U Citizens' Oversight Committee 2016-2017 Annual Report to the Board of Trustees. The Board thanked the Measure U COC members for their service on this committee.

Measure U COC members expressed their interest in taking a tour of the new west wing at Truckee High, and a tour at Donner Trail Elementary to see how the project turned out. The District will set up a meeting with the Measure U COC members to tour these sites sometime in August or September.

## **8.0 Adjourn**

Matthew Hippler, Measure U Citizens' Oversight Committee Chair, adjourned the meeting at 5:54p.m.

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Todd Rivera  
Executive Director of Business Services  
Tahoe Truckee Unified School District

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Matthew Hippler  
Measure U Citizens' Oversight Committee Chair  
SFID No. 1

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