



**MEETING MINUTES
MEASURE U CITIZENS' OVERSIGHT COMMITTEE
SCHOOL FACILITIES IMPROVEMENT DISTRICT NO. 1
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**

**Regular Meeting No. 15
Monday, March 28, 2022 – Virtual**

Measure U Citizens' Oversight Committee (COC) Members Present:

Matt Hippler (Chair), Patricia Gibbons-Johnson, Karen Mazur, Gail Stephens

MEASURE U CITIZENS' OVERSIGHT COMMITTEE (COC) MEMBERS ABSENT:

Glennis Jones, Mary Brown

In Attendance from TTUSD:

Todd Rivera, Executive Director of Business Services; Jorge Rojas, Director of Facilities, Maintenance, and Operations; Laura Rowe, Administrative Assistant to the Executive Director of Business Services

1.0 Call to Order

Matt Hippler, Measure U COC Chair, called the meeting to order at 5:03 p.m.

2.0 Public Comment

No public comment.

3.0 Approve Minutes from January 21, 2021 Meeting

On a motion by Karen Mazur and a second by Gail Stephens, the Measure U COC members unanimously approved the minutes from the Measure U COC meeting on January 21, 2021.

4.0 Status of the Measure U Citizens' Oversight Committee

Todd Rivera let members know that since the duties of the Measure U Citizens' Oversight Committee go through the end of all expenditures and we have fully spent the Measure U proceeds, the committee can now be disbanded. The purpose of this meeting is to review the Proposition 39 Performance Audits and Financial Statements from 2019-2020 and 2020-2021 as well as approve the combined Annual Report to the Board for the years 2018-2019, 2019-2020, and 2020-2021.

5.0 Measure U Project Overview Updates

Jorge Rojas presented a slideshow highlighting all of the projects completed with Measure U funding from 2015-2020, including the Alder Creek Middle School parking lot reconfiguration; the Glenshire Elementary School parking lot reconfiguration and modernization; the Donner Trail Elementary School new construction and modernization; the new Maintenance and Warehouse facility; the Truckee Elementary School new construction and modernization; the Truckee High School track and

restroom; the Truckee High School West Wing, modernization, and new construction; the Sierra High School modernization; and the Sierra Expeditionary Learning School parking lot reconfiguration. He also let members know that the Truckee High School project came in at \$1.27 million under the guaranteed maximum price.

After the presentation, Jorge showed a quick construction update video of the Mid Wing at Truckee High School in lieu of a physical tour. However, members were assured that if they would like an in-person tour of any of the facilities, Jorge would be happy to provide a tour. The construction update video showed the Principal and Assistant Principal of THS walking through the Mid Wing and highlighting all of the new features and upgrades.

6.0 Measure U Project Financial Updates

Todd Rivera presented the Financial Update, which reflected the final costs for all projects. As of March 7, 2022, there was still \$45,438 encumbered for contract balances and set asides for things like lighting for the Truckee Elementary School parking lot. Additional funding allocated to the Measure U projects was in the form of Certificates of Participation (COPs), additional interest earned, developer fees, Drought Response Outreach Program for Schools (DROPS) Grant funding, and a Career Technical Education Incentive Grant (CTEIG), which was used for Truckee High School's West Wing project.

The overall budget was broken up into 85% hard costs, such as construction, and 15% soft costs, such as consultants. The total cost for the projects was \$141,887,490. Projects completed with Measure U funds include those at Alder Creek Middle School, Coldstream Alternative School (project shared with Measure E), Donner Trail Elementary School, Glenshire Elementary School (including DSA Certification and reroofing), Maintenance and Operations Warehouse (project shared with Measure E), Sierra Expeditionary Learning School, Sierra Continuation High School (project shared with Measure E), Truckee Elementary School (including reroofing, which was done with savings from the Truckee High School project), and Truckee High School (including the track and field).

7.0 Measure U Proposition 39 Performance Audit & Financial Statements: 2019-2020 and 2020-2021 Fiscal Years

The Performance Audit for the year ending June 30, 2020 showed a total of \$39,492,647 in expenditures from July 1, 2019 through June 30, 2020. The auditors showed that through a sample of 38 non-payroll expenditures totaling \$24,275,673 (61.47% of total expenditures) and 25 payroll related expenditures totaling \$152,002 (0.38% of total expenditures), TTUSD expended Measure U General Obligation Bond funds only for the specific projects developed by the COC and Board of Trustees and approved by the voters. This was a clean audit.

The Financial Statements for the year ending June 30, 2020 showed a fund balance of \$419,626 as of June 30, 2020. The audit of these financial statements had no findings reported. This was a clean audit.

The Performance Audit for the year ending June 30, 2021 showed a total of \$423,321 in expenditures from July 1, 2020 through June 30, 2021. The auditors showed that through a sample of 15 non-payroll expenditures totaling \$373,824 (88.31% of total expenditures) and 4 payroll related expenditures totaling \$24,915 (5.89% of total expenditures), TTUSD expended Measure U General Obligation Bond funds only for the specific projects developed by the COC and Board of Trustees and approved by the voters. This was a clean audit.

The Financial Statements for the year ending June 30, 2021 showed a fund balance of \$0.00 as of June 30, 2021. The audit of these financial statements had no findings reported. This was a clean audit.

8.0 Measure U COC Annual Report to the Board: 2018-2019, 2019-2020, and 2020-2021 Combined

Todd Rivera discussed that since we were not able to present our report to the Board last year, we will be combining the 2018-2019, 2019-2020, and 2020-2021 reports to the Board. We will work with Matt Hippler on finding a meeting date that he is available to attend to present the report.

COC members were given time to review the report and suggest any changes. No edits were suggested and on a motion by Patricia Gibbons-Johnson and a second by Karen Mazur, the Measure U COC members unanimously approved the Annual Report to the Board.

9.0 Other Items

Members suggested that TTUSD do a wrap up interview and/or article with the Sierra Sun and Moonshine Ink to show that the District acted financially responsibly and kept their promises in relation to Measure U projects. This article would also celebrate all that was accomplished with the Measure U funds. Members felt that this would help with the success of future projects/Measures. It was also suggested that we offer a tour of the new facilities to the community as a whole.

Todd Rivera let members know that Jorge Rojas is working on a Facilities Master Plan, which will involve community forums and meetings and that COC members are encouraged to attend if they would like to stay involved. It was emphasized that there are always more projects to complete, as facilities need continuous maintenance and updates. Specific projects involving things such as the upcoming TK for all and power outage solutions were also mentioned.

Todd and Jorge thanked everyone for their time and for serving on the committee. COC members also thanked TTUSD and one another, as well as spoke about their time on the committee.

10.0 Adjourn

Matthew Hippler, Measure U COC Chair, adjourned the meeting at 5:58 p.m.

Todd Rivera
Executive Director of Business Services
Tahoe Truckee Unified School District

Matthew Hippler
Measure U Citizens' Oversight Committee Chair
SFID No. 1
