

# Tahoe Truckee Unified School District Coaches' Evaluation Form

Name of Coach  Sport/Level  School Year

At the beginning of the season the coach should be given a copy of this document and informed that he/she will be evaluated when the season is completed using this document as a guideline. At the end of the season, the coach and the supervisor each complete this form. Athletic Director then makes an appointment with the coach to compare rating scores, discuss the evaluation and solicit the coach's response. Coaches should be allowed to respond to this evaluation both orally and in writing.

<b>I. Administrative Responsibilities</b>	Never Evident	Seldom Evident	Sometimes Evident	Often Evident
1. Communicates regularly with the Office:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Submits Paperwork on time: a.) pre-season b.) in-season c.) post-season	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Budget: a.) adheres to guidelines b.) is realistic c.) timely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Care of supplies and equipment: a.) issue of b.) collection of c.) inventory and storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Attends meetings necessary to the welfare of the Athletic Department.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>II. School and Community Relationships</b>	Never Evident	Seldom Evident	Sometimes Evident	Often Evident
1. Promotes all sports in the entire Athletic program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Develops and maintains rapport with coaching staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is cooperative in sharing facilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Develops and maintains rapport with H.S. faculty and support staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Develops sound public relations with media.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Develops and maintains positive relationships with Booster Club and recreational groups.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Stresses academics, and assists athletes when necessary.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Actively assists seniors in college selections.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Communicates with parents <b>in and out</b> of season.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>III. Coaching Performance and Professional Growth</b>	Never Evident	Seldom Evident	Sometimes Evident	Often Evident
1. Exhibits enthusiasm and interest in coaching.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is aware of, and maintains confidentiality, concerning athletes with special needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Develops respect by example in appearance and conduct.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Communication/interaction with athletes, coaches and parents is appropriate and professional.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Conducted at least one preseason parent's meeting to review team policies, goals, behavior expectations and consequences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Insured that preseason meetings were held by the coaches of the other various level teams.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Sideline demeanor with officials is professional.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is knowledgeable of, and adheres to League and State procedures and regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Strictly adheres to TTUSD policies governing medical forms, time and length of practice, and training rules.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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III. Coaching Performance and Professional Growth, continued.	Never Evident	Seldom Evident	Sometimes Evident	Often Evident
10. Proper supervision of locker room, bus trips and facilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Maintains individual/team discipline and control (i.e. hazing).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Develops a well organized practice schedule.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is diligent regarding safety: a.) practices/drills b.) equipment c.) facilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Attends all and is prompt in meeting team for practices and games.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Cuts, if necessary, are objective with corresponding documentation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Teaches, encourages, and rewards sportsmanship.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Provides direction and encouragement to captains regarding leadership responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Establishes fundamentals philosophy, skills and techniques, to be taught at <b>ALL LEVELS</b> .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Holds periodic staff meetings to implement and evaluate performance and coaching.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Appropriately delegates authority to staff when necessary.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Adheres to philosophical guidelines of Athletic Department.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Develops positive self-image in all athletes, starters and non-starters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Provides, and maintains, injury follow-up through contact with athlete and family.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Participates in end of season awards/banquets.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Attends conferences and clinics to self-improve.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Maintains NIAA requirements to retain certification.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Was able to advance or improve the experience and skills of the student athletes during the course of the season.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Athletic  
Director's  
Recommendations

Coaches'  
Comments:

\_\_\_\_\_  
Athletic Director's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Coaches' Signature

\_\_\_\_\_  
Date