Inter-District Attendance Agreement

PLUMAS COUNTY OFFICE OF EDUCATION
PLUMAS UNIFIED SCHOOL DISTRICT
1446 East Main Street, Quincy, CA 95971
Phone: (530) 283-6500 Fax: (530) 283-6530

One application per student

School Year of application: _____________

All applications for interdistrict transfer must be received by the district in writing, using the approved form, each year. All grounds supporting the application must be set forth in a single application. Multiple or successive applications will not be considered by the district.

PROCEDURE for completing this application:

a. Complete this form.
b. Obtain approval of the authorized school administrator of the district of residence.
c. Approved form is forwarded to administrator of the school district of desired attendance.
d. Parent/guardian will be notified by mail of the final decision on the request.

Student's Name_________________________________________ Birth date: _____________ Grade: ______

Name of Parent/Legal Guardian: _____________________________________________________________

Physical Address: ___________________________________________ PO Box: ______

City: ___________________________ State/Zip: ___________ Telephone: (_____) ________

School District of Residence ___________________________________________

School District of Desired Attendance ____________________________________________

Explanation of reason(s) for request: __________________________________________________________

If your reason is employment or child care related, please provide official documentation with contact name, address and phone number.

Does your child require any special education or instruction services, e.g., special education, ESL, Section 504, gifted and talented?

☐ No  ☐ Yes If yes, describe: __________________________________________________________

Is this student currently under an “Expulsion Order”?  ☐ Yes  ☐ No

Has this student been recommended for expulsion?  ☐ Yes  ☐ No

CONDITIONS

In making this application, I understand that my child must meet acceptable standards of attendance and conduct as established by the school principal and district policies, and that my child is not currently under an expulsion order. I further understand that a variance will be granted only when appropriate space is available and that the variance may be revoked at any time by the receiving district as a result of discipline, attendance problems, or classroom overcrowding. I accept responsibility for providing transportation for my child. I have read and understand the regulations and policies governing interdistrict attendance agreements (attached) and hereby submit my application. I declare under penalty of perjury that the information provided above is true and accurate. I understand that this form will be provided to the district of residence, the district of desired attendance, and the Plumas County Office of Education and information provided is subject to verification."

Date of Request ___________________________ Parent/Legal Guardian Signature ___________________
ACTION ON INTER-DISTRICT REQUEST—FOR SCHOOL DISTRICT OFFICE USE ONLY

1. As the authorized administrator for the district of residence, I recommend the following action (check one):
   - concurrence with receiving district
   - disapproval

   Authorized Signature ________________________________  Title ________________________________  Date ________________

2. As the authorized administrator of the district of desired attendance, I recommend the following action (check one):
   - approval
   - disapproval
   - Employment/Child Care verified on ________________ (date)

   Authorized Signature ________________________________  Title ________________________________  Date ________________

3. REASON FOR DENIAL
   - No interdistrict attendance agreement in force between the school districts affected
   - Insufficient room in district, school, or program of desired attendance.
   - Employment or Child Care not within the bounds of the school district.
   - Reason for request not within district policies
   - Interdistrict permit revoked
   - Student resides within PUSD boundaries.

Comments: ________________________________________________

If you choose to appeal this decision you have 30 days in which to do so. Failure to appeal within the required time is good cause for denial of an appeal.

For information on interdistrict attendance, please refer to California Education Code 46600-46611.

REGULATIONS AND POLICIES GOVERNING INTERDISTRICT ATTENDANCE AGREEMENTS

1. In accordance with Education Code §46600 to 46608, inclusive, and §48204, Plumas Unified School District establishes interdistrict agreements annually which provide for an exchange of pupils.

2. The enrollment of pupils from district other than that of residence is not mandatory. If there is sufficient room in the district, school, and program of desired attendance, requests will be considered, provided the reasons are justifiable and in accordance with district governing board policy. Plumas County Office of Education and Plumas Unified School District's Interdistrict Attendance Administrative Regulation states that permits may be approved for the following reasons:
   a. To meet a child's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
   b. When a student has a sibling(s) attending school in the receiving district, to avoid splitting the family's attendance
   c. To allow a student to complete a school year when his/her parents/guardians have moved out of the district during that year
   d. To allow students to remain with a class graduating that year from an elementary, junior, or senior high school
   e. To let high school seniors attend the same school they attended as juniors, even if their families moved out of the district during the junior year
   f. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district
   g. When a student will be living out of the district for one year or less
   h. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence
   i. When there is valid interest in a particular educational program not offered in the district of residence
   j. To provide a change in school environment for reasons of personal and social adjustment
   k. To meet the child care needs of the student

3. Falsification of any information stated on this request is cause for immediate revocation of an Interdistrict Attendance Agreement and no further application will be considered

Notice sent to parent or guardian by Plumas Unified School District on ________________, 20 ___.

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