Parent Superintendent Advisory Committee

June 8, 2023 | 8:30 a.m. - 10:00 a.m.
Alder Creek Middle School

Meeting Minutes

- Welcome & Introductions
  - Meeting Attendees:
    - TTUSD Representatives: Superintendent Carmen Ghysels, Amber Burke
    - Parent Representatives: Lisa Archer (NTHS), Kate Gladman (GES), Stephanie Bragg (THS), Megan Evans (ACMS), Annie MacFadyen (DTE), Christine Ryan (KBE)

- Family & Community Engagement Fishbone Activity - Amber Burke
  - The committee provided feedback on two community engagement topics:
    - Impacting Student Academics
      - Explore an academic center (MTSS), which could include peer tutoring
      - Need follow-up opportunities for parents and teachers to connect at the fall events. There really aren’t structured events again until the end of the year.
      - At parent/teacher meetings (Back to School Night, Parent Teacher Conferences), parents need more time to speak to teachers, and these events only provide a few minutes
        - Identify families who could use a little more assistance in advance and provide guidance to them at the events
    - Consistency
      - How are district and administrative staff connecting with families, a lot of it is through teachers.
        - Principal Coffees, etc.
        - Need to get parents there that don’t normally attend.
    - Childcare Services
Could the district identify families that are willing to help with childcare (not endorsed by TTUSD) that could be on a list to call if a parent needs help while they are attending a school function?

- Expand the Community Liason Program
- Link Crew at the Middle Schools (Principal Led)
  - Ways for older kids to speak to incoming classes to ease concerns
  - Ex. ACMS students talking to 5th graders about their experience

- Building Family Capacity
  - Provide information at transition points (TK/K, new to the district, changing schools)
  - Explore a TTUSD Intake Center where families can come to register, get information, etc.
    - Include translation services
  - PTO and Parent Liaisons
    - Parents trust parents and get a lot of their information from other parents. So how can we build a network of parents to help communicate information?
  - Continue collaborations with Sierra Community House
  - Leverage community events and have a TTUSD presence at them to relay information
  - Family Room - community hub
  - Spanish translations are a little too formal
  - Working with local churches to provide them with information and resources for their congregations, specifically the Spanish-speaking community

- The committee will review two other community engagement topics at the September meeting: School Staff Professional Development and Impacting School Climate & Culture

- 24/25 School Calendar Update - Amber Burke
  - Amber presented on the 2024/25 school calendar at the 6/7/23 board meeting
  - Staff brought the Board of Trustees two calendar options for review as an action item and presented the results of the School Calendar Survey.
  - The board directed staff to bring both calendars back to the 6/21 meeting, where they will vote on one of them. The Trustees are hoping to hear family feedback in the next two weeks.
  - TTUSD will send an email to families to make sure they know the vote is happening on 6/21. It was also suggested that we include communications on high school sports starting earlier in August, so the early start aligns with that. Perhaps make a chart that outlines points on each calendar.
○ Discussed inviting a parent to join each Weather Watch so they can see how the decisions are made.

● Strategic Plan Review - Superintendent Carmen Ghysels
   ○ The Strategic Plan Framework was approved at the 6/7 board meeting. Thank you to all the PSAC parents who participated in the Task Force.

● 23/24 School Year - Review of who is interested in staying on the committee and as which school representative.
   ○ Most PSAC participants are interested in joining the committee next year.
     ▪ Christine (KBE), Megan (THS), Annie (ACMS), Lisa (NTHS), Kate (GES)
     ▪ They will send recommendations for anyone else that staff could reach out to.
     ▪ Staff will also touch base with principals for member recommendations and for High School students that can join next year.

● District Updates - Superintendent Carmen Ghysels
   ○ Reviewed the Athletic Policy discussion that took place at the 6/7 board meeting.
   ○ New principals at Sierra High School and Truckee High School.

● Parent Roundtable - School Updates

● Adjourned