**Measure AA Citizens Oversight Committee**
**Meeting Minutes**

Tuesday, October 17, 2023
3:30-4:30 p.m.

**TTUSD District Office: Conference Room B**
11603 Donner Pass Rd., Truckee, CA 96161
**North Tahoe High School: Library**
2945 Polaris Rd., Tahoe City, CA 96145
(Two locations will be joined via Google Meet)

1. Meeting Called to Order
    a. Stephanie Bragg called the meeting to order at 3:35 p.m.
2. Welcome and Introductions
    a. Everyone from both the District Office and North Tahoe High School locations introduced themselves
3. Approval of Agenda
    a. Dianna Driller motioned to approve the agenda; Katie Lord seconded; unanimous approval of agenda
4. Public Comment
    a. None
5. District Update - Superintendent Kramer gave update
    a. October is Principals Month - Superintendent Kramer gave a thank you to all principals
    b. Strategic Plan Framework was adopted by the Board in June
        i. Academic Achievement
            1. We have a new math pilot - students K-3 will be trying out new math curriculum selected by a committee
            2. Thought Exchange survey and Google Form went out as an opportunity to provide input on pilot math curriculum and determine whether it is appropriate for adoption or not
        ii. Support Systems for the District
            1. Tier 1 - expanded wellness centers and mental health support - every school has a wellness center and there will soon be a wellness coordinator for each site

            a. Work on mindfulness techniques, peer mentoring, social emotional lessons
        2. Tier 2 - for students going through a more challenging time
            a. Anxiety/grief groups, lunch bunches
        3. Tier 3 - support for those with greater mental health needs
            a. District is hiring a mental health specialist for each site
    iii. Staff Support
        1. CALM (Collective Action of Labor & Management) Committee - consists of 2 board members, district administrators, TTEA and CSEA leadership
            a. Focuses on staff well being and morale
            b. Working with Hanover research, who is providing survey support to get feedback and determine recommendations
            c. Additional consultant coming in for free to discuss best practices and research for staff morale

c. Facilities Master Plan
    i. 1100 people participated in our Thought Exchange survey, and we had over 900 unique thoughts
    ii. Top three priorities
        1. Athletic facility upgrades
        2. Structural upgrades to increase snow load ratings on older portion of buildings
        3. Remove portables to get students into permanent structures
    iii. Two upcoming community meetings
        1. Nov. 7 - Lakeside
        2. Nov. 8 - Truckee Side
        3. More information will be presented in district newsletter
d. Thursday at 10:19 a.m. is the Great ShakeOut
    i. All schools will be participating
    ii. Practice safe evacuations
    iii. Chance for district team to practice incident command

6. Updated Measure AA Budget - Todd Rivera gave update

    a. Board met in June to adopt the 23-24 proposed Measure AA budget based on 22-23 enrollment numbers
    b. Determined allocations for personnel and materials/supplies, etc.
    c. Budget is updated every year in October with current enrollment numbers

i. FTE allocations are never changed, but new enrollment impacts other categories

d. Todd Rivera reviewed enrollment update sheet and the changes in budget
e. Overall decline in enrollment of district
f. Allocation methodology is on a per student basis, not a total bucket that is distributed
g. Updated budgets will be sent to site secretaries

7. Measure AA Site Highlights

a. North Tahoe School - Principal Chad Lindeen reviewed highlights

i. Academic enhancement and materials/supplies pay for many things
    1. Academic enhancement allows you to pay for field trips and subs for field trips
ii. Makes a huge difference to have additional funds in addition to operational budget to help supply great opportunities for students
iii. Noted that the total Measure AA budget includes FTE allocations
iv. Class Size Reduction - allocations to be used to enhance programs
v. Academic enhancement - 2.1 FTE for teachers; based on average cost for teacher in that position, not the actual teachers salary
vi. Occasionally have felt like science budget is too high and would be better utilized in general materials/supplies
    1. Todd Rivera reviewed how the allocation methodology has been used for many years; COC could look at changing allocation methodology
    2. Have been exceptions in the past for sites/carryover if requested

b. Donner Trail Elementary School - Principal Amy King reviewed highlights

i. Funds are greatly appreciated, especially since DTE is such a small site
ii. Overall used to enhance and support; help with extras
    1. Ukuleles for music class
    2. Increase wellness supplies with social emotional learning
    3. Library books since DTE doesn't have a school library
    4. Instructional materials/supplies - science, scholastic news, play/performance supplies
    5. Airtags - put on some technology/sound systems

8. Discuss Ideas of Promoting Measure AA Accomplishments to the Community

    a. Measure AA page on community section of website
        i. Add pictures, make it more catchy
        ii. Highlight what Measure AA has done/helped with
        iii. In process of refreshing website, so we will look into how to incorporate Measure AA into that
    b. Ads in local papers
    c. District column in Sierra Sun or Moonshine Ink
        i. Used to be a Principal's Corner article in the papers
        ii. Regular education article that could sometimes highlight Measure AA, Excellence in Education, etc.
        iii. We are working with a new representative at Sierra Sun - Amber Burke to look into an opportunity for regular articles
        iv. Insert in the Sierra Sun
    d. 70% of population doesn't have students in district, but how do we showcase to them what their money does?
    e. Highlight Measure AA contributions in principal's newsletters
        i. Give parents talking points about what it is and what it does so they can be a good ambassador for Measure AA in the community
    f. Figure out how to get information to other organizations - ELAC, DELAC, etc.
    g. Ensure that everyone is aware of what Measure AA is/does, so if the community asks, we can be a good ambassador
    h. Highlighting Measure AA in District newsletter
    i. TTUSD has a social media presence, so maybe add a Measure AA hashtag or highlight when Measure AA has been used for things
    j. TTUSD presence around town, potential for banners around town like THS' graduate banners
    k. Superintendent Kramer and Amber Burke to discuss/incorporate Measure AA in outside community meetings as well
    l. Radio ads/interviews
    m. Postcard mailer to reach those who don't have students in the district
    n. Digital flyers through Peachjar
    o. Parent handbook at the beginning of the year
    p. Highlight school rankings - Niche

9. Other Business

a. Future Meeting Dates

i. Next Meeting Scheduled for December 12, 2023

ii. Continue to do joined virtual meetings on Truckee side and Lakeside

10. Adjournment

a. Stephanie Bragg adjourned the meeting at 4:25 p.m.